

## Camden Township Organizational Meeting

January 11, 2024

The Town Board of the Town of Camden, Carver County, Minnesota met at the Camden Town Hall January 11<sup>th</sup>, 2024, at 7:30 p.m. Members present were Kayla Coil, Clerk, Denise Zellmann, Treasurer, Supervisors Gerald Goede, Bill Devine, and David Zellmann. The Organizational Meeting was called to order by Kayla Coil, Clerk and was opened with the Pledge of Allegiance. A motion was made by Goede, seconded by Zellmann to nominate Devine as chairperson, Devine accepted, Motion carried. A motion was made by Devine seconded by Zellmann to nominate Goede as the Vice-Chairperson. Goede accepted, Motion carried.

Resolution Number 2024-1, 2024-2 & 2024-3 Authorizing Contract with Interested Officer. Devine made a motion to approve, seconded by Zellmann. Motion carried.

Resolution Number 2024-4 Official Posting of Public Notices. Devine made a motion to approve, seconded by Goede. Motion carried.

Suggested appointments and pay rates:

1. Depositor – Security Bank and CorTrust Bank
2. Meeting Dates – Second Thursday of each month as a regular meeting at 7:30PM
3. Health Officer – Lakeview Clinic
4. Publishing of Legal Notices – Waconia Patriot, News and Times, and The Herald Journal
5. Legal advisors - MAT attorneys and Couri & Ruppe, PLLP

Motion by Zellmann to approve items 1-5 as presented, seconded by Goede. Motion carried.

6. Supervisor's wages - \$100 per month – plus \$10,000.00 Life Ins.
7. Chairperson's wages - \$125 per month – plus \$10,000.00 Life Ins.
8. Clerk's wages - \$550 per month – plus \$10,000.00 Life Ins.
9. Deputy Clerk, Deputy Treasurer's wages and training wages for clerk and/or treasurer - \$15.00 per hour and/or meeting stipend, if applicable.
10. Treasurer's wages - \$275 per month – plus \$10,000.00 Life Ins.
11. Officers per diem, includes clerk/treasurer in training - \$125 per meeting - including virtual meetings; or meetings longer than 1 hour with an additional \$15.00 per hour for meetings exceeding three hours.

Motion by Devine to approve items 6-11 as presented, seconded by Goede. Motion carried.

12. Wages for part time maintenance workers - \$28 per hour entry level, \$34 per hour experienced.
13. Holiday pay for part time maintenance workers is Double time. (Memorial Day, Fourth of July, Labor Day, Thanksgiving, Christmas Day, New Year's Day).
14. Cell phone reimbursement rate for maintenance workers - \$40 per month. Worker required to request on claim form.

Motion by Zellmann to approve items 12-14 as presented, seconded by Devine. Motion carried.


15. Mileage reimbursement – use the Federal Rate (2024 - 67 cents/mile).
16. Election judges - \$15.00 per hour.
17. Meeting Moderator fee - \$15.00.

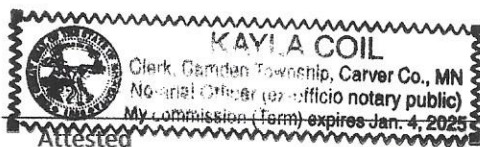
Motion by Zellmann, seconded by Devine to approve items 15-17 as presented. Motion carried.

18. Hourly Equipment rate with an operator - \$150.00 – minimum charge of 1 hour or \$150.00
19. Special Assessments Search - \$15.00 payable to clerk.
20. Copy requests – Labor hourly rate - \$25.00. Page rate for copies - \$.25.
21. Township Credit Card – authorized users are the Clerk and maintenance workers.
22. Building permits for a new location requiring a fire address sign - \$150.00
23. Permit for digging through township road (install culvert, tile, etc.) - \$200.00.
24. Purchase limit by maintenance workers without prior board approval - \$2,000.
25. Yearly training in the Workplace Accident Injury Reduction Program in April.
26. Other

Motion by Zellmann, seconded by Devine to approve items 18-27 as presented. Motion carried.

A motion made by Goede, seconded by Devine to adjourn at 8:13pm. Motion carried.

  
Chairman



## Camden Township Regular Meeting

January 11<sup>th</sup>, 2024

The Town Board of the Town of Camden, Carver County, Minnesota met at the Camden Town Hall, January 11<sup>th</sup>, 2024, at 8:15pm. Members present were Clerk Kayla Coil, Treasurer Denise Zellmann, Supervisors Gerry Goede, David Zellmann, & Bill Devine. The guests present were Kyle & Jessica Heuer, Nate & Nick Burns. The meeting was called to order by Chairman Bill Devine.

A motion made by Zellmann, seconded by Goede to approve the regular meeting minutes. Motion carried. A motion made by Zellmann, seconded by Devine to approve the payroll, and claims for payment of \$11,069.95. See attached list. Goede abstained due to a conflict of interest, being paid for maintenance work. Motion carried. A motion made by Zellmann, seconded by Goede to approve the Treasurer's report, stating the Clerk and Treasurer's books balance with the bank statement. Motion carried.

**Clerk's Report:** Carver County Assoc. of Townships Meeting will be Tuesday January 23<sup>rd</sup>, 2024, 7pm at Vandy's in Waconia. Plato Fire Meeting will be held 2/7 @ 7pm, NYA Fire meeting 1/17/24.

**Supervisors Report:** Goede will start putting together a training manual for maintenance work (grading, mowing, plowing, etc.).


### Discussion Included:

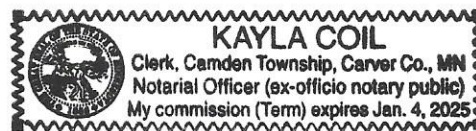
1. Kyle & Jessica Heuer – Look at County / Township Comp Plan for moving building permits within the Township. Bldg permits were able to be moved adjacent but not if there is a parcel splitting it up. The township will need to do some looking into this.
2. Gave Nate / Nick Burns a tip sheet on Plowing Snow.
3. Website – Removed & updated some policies on the website. All Minutes / Treasurer reports have been loaded on the site.
4. Employee Sick & Safe Time – CTAS waiting on tech issue update, Township will keep track of totals for sick and safe time.
5. Motion made by Zellmann, seconded by Devine to approve Resolution 2024-5 to Reestablish a Precinct and Polling Place, motion carried.
6. Motion made by Zellmann, seconded by Goede, to approve the 2024 Joint Assessment.
7. Motion made by Zellmann, seconded by Goede to pay NGFD 2024 contract, ½ in June, and ½ in December 2024, motion carried.
8. Budget Meeting will be held Tuesday January 30<sup>th</sup> @ 7:30pm at Camden Township Hall.
9. The Audit Meeting / Annual Meeting Prep will be held Tuesday February 20<sup>th</sup>, 2024 @ 7:30pm at the Camden Township Hall.
10. The 2024 Annual Camden Township Meeting will be held March 12<sup>th</sup> 2024 @ 7:30pm at the Camden Township Hall.

**Road & Equipment Report:** Tiller / 94<sup>th</sup> – Sign is twisted, 90<sup>th</sup> / Yancy – Sign is twisted.

**Public Comments:** None.

A motion made by Zellmann, seconded by Goede to adjourn at 9:38pm. Motion carried.

  
Chairman



Attested

**Budget Meeting**

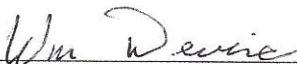
**January 30, 2024**

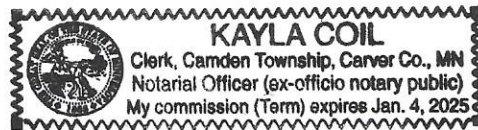
The Town Board of the Town of Camden, Carver County, Minnesota met at the Camden Township Hall, 315 State Ave S, New Germany, January 30<sup>th</sup>, 2024, at 7:30 p.m. Members present were Denise Zellmann, Treasurer; Clerk, Kayla Coil, and Supervisors Gerald Goede, David Zellmann and Bill Devine. The meeting was called to order by Chairman Bill Devine.

Goede made a motion to recommend the General fund levy amount of \$30,000 and the Road & Bridge fund levy amount of \$190,000 at the Annual Voters' Meeting on Tuesday, March 12<sup>th</sup>, 2024, seconded by Zellmann. Motion carried.

Fire fund budget levy amounts tabled until the audit meeting to gather further information from fire departments.

A motion was made by Zellmann, seconded by Devine to adjourn at 9:53pm. Motion carried.

  
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Chairman



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Attested